

Inland Empire Gymnastics Academy

263 W. Orange Show Lane • San Bernardino, California 92408
(909) 383-6655 • www.inlandempiregymnastics.com



May 25, 2020

Dear Inland Empire Gymnastics Academy Families:

It's hard to imagine that nine weeks have come and gone since we were required to suspend all gymnastics training due to the COVID-19 public health emergency. It's been far too long and we are anxious to get back to the business of gymnastics and teaching your children!

San Bernardino County is now fully into Phase 2 of reopening businesses, which give us confidence that Phase 3, which will include IEGA, is not too far away. While we still do not have a specific date to reopen, we have been hard at work finalizing our operational protocols that will allow us to re-commence gymnastics classes as soon as permitted.

Tuition

During this new "temporary normal", the two current IEGA tuition options would have been auto-debited today, May 26th. **However, for the month of June, all families will only be charged \$20 per child per enrollment, and the processing will take place on Monday June 1st.** This nominal charge will keep your student's place in line for classes, as well as enable continued access to the online Zoom workouts until in-person instruction resumes. *USE OF JUNE CREDIT: For families on the Family Loyalty Plan, this credit will be added to your account and then, along with the accumulated credit from April and May, divided equally over the next 10 months to help reduce your monthly tuition cost. For families on the Tuition Relief Plan, this credit will be used like the April and May payments; \$20 off monthly tuition per student for each month that tuition relief was paid.*

Looking Back

During the month of May, 331 AMAZING families opted to stay enrolled and one of those families was yours! Your continued enrollment enabled us to once again pay the lease, cover our monthly facility operational costs, and provide critical health care coverage for staff who had to be temporarily laid off. **Your generosity and continued support has overwhelmed us all. Thank you!** We also finally received funding for the Payroll Protection Program (PPP) Loan on May 4, enabling us to hire back a few staff members and add LIVE workouts to our "stay-at-home" gymnastics curriculum. Workouts are offered six days a week for preschool, recreational, tumbling and competitive students!

If you recall from our letter last month, some of our goals for May were to refine our recovery and re-opening plans, purchase and install needed equipment, and develop realistic operational strategies that would allow us to reopen while ensuring local, state and federal restrictions/mandates are being met. While we will provide additional details in the next two weeks, we want to give you a quick overview of some of the operational changes we will be instituting:

1. Reduction of class size (Preschool: 4 students, Recreational/Tumbling: 5 students, Competitive Team: 5 to 6 students), staggered class start times, and expanded hours, all of which will help us to reduce the occupancy load to 25%;
2. Limited inside parental viewing (1 parent per household for students who are 5 and under), which will also enable us to meet the required reduction in occupancy load;
3. Installation of SPOT TV to provide remote parent viewing (More information will be sent out in the next two weeks and SPOT TV will be operational by the end of June);
4. Temperature checks on all staff and students entering IEGA;
5. Separate entrance and exit doors to provide appropriate spacing for social distancing;
6. Installation of additional hand sanitizing stations (students and coaches will sanitize between events and coaches, when spotting, will sanitize their hands between students);
7. Staff will wear either masks and/or face shields while in the presence of students. (Students will NOT be able to wear mask in the gym as it is a hazard when doing gymnastics);
8. Shoes will NOT be allowed beyond the gym lobby, helping us to reduce the transfer of bacteria from the soles of shoes to carpets and gym equipment. Coaches will have coaching shoes, which will only be used at the gym;
9. High touch point cleaning and disinfecting 3X a day;
10. Nightly cleaning and disinfecting throughout the gym, including the use of our new EMist electrostatic disinfectant sprayer and Betco FiberCap Carpet Cleaning Machine (both systems will be operational by the end of June).

Looking Ahead

Though there is currently no specific date for commencement of Phase 3 in San Bernardino County, we anticipate that by July the county will have moved in this direction and we should be back in the gym! In anticipation of that, we have developed a new class schedule and starting later this week, our hospitality staff will be contacting currently enrolled families to match all student(s) with a new class. Enrollment calls will proceed in the following order:

1. Families who selected the Family Loyalty Plan, continuing with full tuition during our pause in programming;
2. Families who opted for the Tuition Relief Plan; and finally, if there is space
3. Families who elected to drop enrollment or potential new families

While we are confident that we have constructed a schedule, which will enable us to accommodate all currently enrolled students, day and/or time changes may be necessary and we are grateful for your flexibility and patience as we work to find a place for all our students. Finally, once we have been given the green light to reopen, we will use a three-phase approach to reopening classes. This phased reintroduction of students and classes will ensure that our operational changes and health and safety protocols are well implemented before we bring our youngest students back into the gym.

PHASE 1

Competitive Team Classes

PHASE 2

Recreational and Tumbling Classes

PHASE 3

Preschool Classes

I know this has been a lengthy letter again, but it continues to be important to me that you know what we have been accomplishing, and that you can see the direction we are moving, as we get closer to reopening. Again...a HUGE heartfelt THANK YOU for your continued support this past nine weeks! We can't begin to express just how much it has meant to all of us. Your ongoing encouragement through emails and social media posts, and now the ability to see your kids online during Zoom workouts, lifts our spirits daily and energizes us as we move steadily towards reopening.

In deep gratitude from us all,

Katie Willis, Owner
Melissa Avila, Coach & Hospitality Staff
Austin Barksdale, Coach
Leah Booker, Coach
Selena Ceja, Coach
Vicki Galeano, Gym Floor Manager & Coach
Shelby Gardelius, Coach
Robert Ito, Men's Program Manager & Coach
Reyna Jones, Hospitality Manager
Malia Lopez, Coach-in-Training
Miranda Lopez, Coach
Amada Luna, Coach
Reyna Magdaleno, Coach
Alexis Marsteller, Coach-in-Training
Caitlin McKee, Coach
Jeremy Rivera, Coach
Valeria Ruelas, Coach-in-Training
Stephanie Walti, Rec. Program Manager & Coach
Abby Willis, IDD Support Coach
Sheli Wilson, Hospitality Staff
Tanyr Wilson, Coach

