



Inland Empire Gymnastics Academy

Student Registration/Information Form and IEGA Gym Policies

Student Name _____ DOB _____ Grade _____
Last First Middle Initial

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Last First Middle Initial

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Last First Middle Initial

Student Name _____ DOB _____ Grade _____
Last First Middle Initial

Address _____ City _____ Zip Code _____

School District _____ School(s) _____

PARENT INFORMATION

Parent/Guardian 1 _____
Relationship (Circle One): Mom Dad Grandparent Aunt Uncle

Parent/Guardian 2 _____
Relationship (Circle One): Mom Dad Grandparent Aunt Uncle

Address _____

Address _____

City, Zip _____

City, Zip _____

Primary Language Spoken _____

Primary Language Spoken _____

Phone _____

Phone _____

Circle One: Home Cell Work
Circle One – Text? Y N

Circle One: Home Cell Work
Circle One – Text? Y N

Phone _____

Phone _____

Circle One: Home Cell Work
Circle One – Text? Y N

Circle One: Home Cell Work
Circle One – Text? Y N

Email _____

Email _____

MEDICAL INFORMATION

Hospital Preference _____

***In the event of an injury, IEGA will administer basic First Aid or enlist emergency professionals for treatment and/or transportation.**

Allergies:

Medical Concern:

Learning Disabilities/Required Learning Accommodations:

Office Use Only:

Paperwork Complete _____
Start Date _____
Tuition Paid _____
Family Enrollment Fee Paid _____
Inputted into the Computer _____
Auto Billing Authorized _____
Active Student Folder _____

Notes:

Updated
8/2022

Enrollment Fee

A Family Enrollment Fee is charged annually. This fee is charged per household and/or IEGA account and covers enrollment processing. **This fee is non-refundable.**

Tuition

Monthly tuition is based on a 4-week month and IEGA is closed whenever there is a 5th week. There is the potential for only 3 weeks (holidays/IEGA vacation). In these cases, tuition will be prorated. **We do not give refunds, credits or adjustments for months where you do not attend the provided number of classes.**

IEGA families must have a valid credit card on file to guarantee enrollment. Monthly tuition is billed on the 20th of the month prior and due on the 25th. **Tuition is charged to the on-file credit card on the 26th unless it has been paid through the Parent Portal on or BEFORE the 25th.** If your card is declined, your student will be dropped from class. If you choose to re-enroll, after being dropped, we may charge a \$15.00 class reinstatement fee. **We offer a 100% money back guarantee after the first class. After that, tuition is non-refundable and we do not allow transfers or pro-rated tuition for missed classes.**

Drop Policy

If, for whatever reason, you or your student chooses to discontinue their gymnastics classes, you must complete a drop form at the front office by the 25th of the month. If you miss the drop deadline, you will be responsible for the following month's tuition and dropped at the end of that month. *If an exception is granted, a \$25.00 late drop fee will be assessed.*

Make-Ups

Monthly tuition pays for your child's class spot regardless of whether he or she attends. Your child's safety and the integrity of their gymnastics instruction is our primary concern. To that end, IEGA has very low student-teacher ratios so that we can provide an optimal learning environment for every child and ensure that safety is a priority for everyone. This means that we are usually unable to offer make-ups in regularly scheduled classes. **Make-ups opportunities are available, but they are NOT guaranteed.**

Make-up class dates are released on the 1st of each month on the Parent Portal with classes available on a first come, first served basis using make-up tokens automatically assigned when your student misses a class. Tokens expire 5 months after they have been issued and students must be actively enrolled to use tokens. **Make-up classes will not be the same as your student's regularly enrolled class.**

Makeup tokens can be used for Saturday Open Gym, as an alternative to a makeup class, for students ages 6 years and up.

Student Drop Off, Pick Up and Face Coverings

Students may be dropped off curbside on Orange Show Lane or parents may park in the back and walk their students to the front door. **Students should NOT be dropped off in the middle of the parking lot entrance for safety reasons.** Pick up for students is at the back exit door. For safety reasons, **PLEASE** do not call your student from across the parking lot to come to you. Parents should park, exit their cars and walk to the exit area for pick up. **Students not picked up within 5 minutes after class will be taken to the front office.**

Anyone entering the building must wear a face mask while in the front office and waiting room.

Anyone who has been directly exposed to COVID-19 should quarantine at home until receiving a negative test on Day 5 after the exposure. **Anyone who tests positive for COVID-19 may not return to the gym for 10 days after their positive test, and, if they are symptomatic, should not return until fever-free for at least 24 hours without fever reducing medications, AND all other symptoms are improving.** Thank you for helping to protect the health and safety of other IEGA students and staff.

In-Gym Viewing

In-gym viewing is limited to one parent per enrolled child. Preschool/kinder class parents may view weekly. All other classes have viewing on alternating weeks. Please see the gym's website for the current viewing schedule. Remote video streaming with Spot TV® is available.

Parking

IEGA has limited parking, and **parking or waiting in your car directly across the lot is not allowed.** Please adhere to all posted No Parking signs. Additional parking is available after 5:00 PM directly across the street or in the lot to the west of our building.

Dress Policy

IEGA's dress policy is for your child's safety. Proper attire ensures that our coaches will be able to spot your child safely. No zippers, buttons, buckles or snaps, and absolutely no jewelry, other than small stud earrings. **IEGA is not responsible for jewelry worn to class and then removed by student or coach due to safety.**

- *Appropriate Attire for Girls: leotards or stretch shorts or capris with a tucked in shirt. **ALL SHIRTS MUST COVER YOUR STOMACH – NO MIDRIFTS OR BRAS EXPOSED.** Long hair must be pulled back off face and above shoulders*
- *Appropriate Attire for Boys: Jerseys or t-shirts tucked in with gym shorts or sweats. **NO POCKETS ON SHORTS** to avoid getting them caught on parallel bars.*

General Gym Rules

Students must bring their IEGA backpack to class each week to hold personal items (shoes, water bottle, cell phone). If a student forgets to bring it, a temporary bag will be provided for the day.

Students must bring a water bottle to class and water breaks will be conducted during class with their coach. Students without a water bottle will have one provided and their account charged. NO GATORADE, JUICE or FOOD may be brought into IEGA. **Please ensure that your student eats BEFORE they come to gym.** Please do not send them hungry.

By initialing & signing you acknowledge that you have read & understood the policies and procedures. There are no exceptions.

Signature of Parent or Guardians

Date